

Family & Community Services, Inc.

INTERNATIONAL ADOPTION SERVICE FEES

	FEE	DUE	EXPLANATION OF FEES
APPLICATION & ADOPTION STUDY FEES			
Preliminary Application <i>(waived for returning F&CS families)</i>	\$250	With Preliminary Application	Information maintenance, orientation meeting preparation, materials, handouts, facility, staff time, administrative review general eligibility communication.
Application Review	\$250	With Formal Application	Review formal application documents; determine eligibility, communication, contact with questions/concerns, requests for further documentation.
Home Study Fee	\$1,850 – 1 st time F&CS \$1,500 – repeat F&CS	At acceptance of application	Evaluate, assess, educate & prepare family for child placement. Complete required reports and forms per MI/Ohio, Federal & International law as applicable. <i>Repeat home study F&CS families get the reduced rate listed.</i>
F&CS Training	\$30 per person/per session	Pre-Registration of Training Sessions	Mandatory training per ODJFS/DHHS and the Hague on issues affecting international and domestic adoption in addition to the adoption study, completed prior to travel or placement. Covers supplies, beverages, handouts, compensation of trainer & staff representatives, equipment, facility, and certificates, monitoring and reporting.
Home Study Review Fee	\$250	At Completion of Home Study Visits	Review by program supervisor and other placement agency as well as coordination with partner agency, meeting their program requirements.
Additional Home Study Services: (if applicable)			
Home Study Distance Fee	\$50 or \$100	At acceptance of application	For families who reside more than 50 miles one way from the closest available social worker, there will be a \$50 flat fee per visit more than 50 miles one way. For families who reside more than 100 miles, there will be a \$100 flat fee per visit more than 100 miles one way.
Large Family Assessment (ODJFS 1530)	\$150	With completed ODJFS application, if applicable	ODJFS requirement of families with 5 or more children <i>including the children the AP are applying to adopt. Also applies to MI families but no ODJFS 1530 will be completed for Michigan families.</i>
Home Study Update	\$500	With ODJFS Update	ODJFS update required 2 years from date of home study approval, if adoption not yet final. Adoption specialist visits family and completes documents to extend OH approval additional 2 years.
Additional Home Study Services (continued): (if applicable)			
Home Study Amendment for initial adoption	\$300	At Request for Service	Maintain current status with USCIS. Specifies changes in a family's situation since original study approval. Adoption specialist visits family and writes addendum to a current home study or update per regulations.

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Home Study Amendment for subsequent adoption	\$1,000 (same agency) \$1,500 (new agency)	At Request for Service	Maintain current status with USCIS for a new adoption case in which USCIS approval is still valid. This would replace the "repeat family" home study fee. Also applies to cases needing an updated home study but are able to reuse their dossier (China).
Shared Home Study Fee (uncommon)	\$500	At Request for Service	Effective 8/1/2015, a fee of \$500 will be assessed to an agency requesting a copy of a home study completed by F&CS.
Shared Home Study Placement Fee (uncommon)	\$1,000	At Adoptive Placement	Effective 8/1/2015, a fee of \$1,000 will be assessed to the placing agency in the event of an adoptive placement pursuant to utilizing an F&CS homestudy.
Home study Transfer (uncommon)	\$500	At Request for Service	Transfer of a home study 12 months or less after approval.
Post Adoption Services:			
In accordance with state, U.S. & Foreign government requirements			
Post Placement Distance Fee**	\$50 or \$100 per visit	At Time of Acceptance	For families who reside more than 50 miles one way from the closest available social worker, there will be a \$50 fee per visit. For families who reside more than 100 miles one way, there will be a \$100 fee per visit **
Post Placement Services	\$400 per visit if using other placement agency \$350 per visit for F&CS programs	At time of Referral	In accordance with state, U.S. and foreign government requirements. F&CS staff visits AP/child to evaluate post placement/post-adoption adjustment, related post adoption issues, provide support and guidance to the family and writes report. Supervisor review and preparation of document for placement agency. F&CS requires a 30 day (or less) visit for all adoption cases, regardless of country requirements.
Post Placement Services/visit only, no formal report required	\$150 per visit	At time of Referral	For adoptions finalized in MI or OH, monthly visit are required per state rules. If no formal report is required by the foreign country, state, or local court, this fee applies. Will apply to 30 day (or less) visit where no formal report is required by foreign country, state, local court, or placement agency. Also applies to additional visits with the family/child as requested by the family or agency when additional support services are needed.
Miscellaneous Professional Fee Schedule: [Special Circumstances] For All Programs:			
Notary Services	No Fee	N/A	Most programs require multiple forms to be notarized. Each F&CS office has a notary on staff who can notarize your adoption documents if you come into our office. We will provide this service at no additional cost.
Miscellaneous Professional Fee Schedule (continued): [Special Circumstances] For All Programs:			
Eligibility Check (Not applicable to all families)	\$250	As Applicable	Determine special situation eligibility; request and review special medical information, criminal history, or other special eligibility questions.

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F&CS Program Switch Fee	\$350	If Applicable	Family moves from one F&CS country program to another F&CS country program. If using another primary provider, the Home Study Update fee would apply to switch programs.
Interstate Processing	\$500	If Applicable	Interstate processing on adoption finalized in US with networking agency.
Miscellaneous Services	\$100/hour	As Applicable	Services that are special circumstances and with approval of the Director of International Adoption will be billed at this rate on a case by case basis.
Third Party Expenses: (For all Programs)			
Technology (MAPS) Fee	\$150	Acceptance of Preliminary Application	Required to access and submit formal application. Applicant(s) will then have access to all services of MyAdoptionPortal.com(MAPS). This one-time fee is paid directly to CAIRS with instructions provided by F&CS
Apostile/Authentication	Varies	As Incurred	Secretary of State, Consulate and any courier fees for completing.
Express Mail	Varies	As Incurred	Express mail packages.
Child Abuse Clearances	Varies	With Formal Application	Required for each applicant/adult in household from each state and/or country of residence since age 18.
Fingerprinting	\$60-\$75 per person	With Formal Application	Required in accordance with state and government regulations.
USCIS I-600A or I-800A	\$720 per person	At Home Study Completion	Required for all AP's; USCIS approval to bring a child to the U.S. [I-600A for non-Hague countries; I-800A for Hague countries]
FBI Fingerprints for USCIS	\$85 per person	At Home Study Completion	Required in conjunction with I-600A or I-800A application.
Birth/Marriage Certificates	\$50+	With Dossier	Certified copies required as part of the dossier/family files. (As applicable)
Passport + Photos	\$125+ per person	With Passport Application	Passport required to travel to foreign country. Several sets of photos may be required.
EXEMPT or SUPERVISED Provider Adoptions (additional fees)			
Networking Services & Administration	\$2,000 \$1,500 if subsequent adoption, same agency	At Completion of Home Study	Administrative coordination of services between F&CS (home study and post-adoption) and placement agency. Service agreements, Staff Training, Hague Accreditation, insurance, administration costs.
Petition Filing and Finalization Fees/Interstate Compact Fees for adoptions finalized in the U.S.	\$1,500	Acceptance of referral	For preparing documents for filing an adoption petition and finalizing an adoption in MI/OH when the adoption is processed and finalized in the U.S. versus the foreign country. (not common)

CHINA Program Fees to F&CS		FEE	DUE	EXPLANATION OF FEES
Program Fee Part 1		\$3,000	Home Study Completion	Covers F&CS's cost to facilitate your adoption with agency and government officials in the U.S. and China. Processing expenses for F&CS include but not limited to personnel costs, admin. overhead, operational costs, staff training and education, communications and publication costs.
Program Fee Part 2		\$3,000	Acceptance of Referral	
Dossier Preparation/Review		\$1,000	Home Study Completion	
CHINA Program Fees to Foreign Country				
CCCWA Dossier Processing and Translation Services (BLAS)		\$1,500 approx.	Home Study Completion	CCCWA administration, computer access, processing dossier documents; log in receipt, determine eligibility, review dossier for accuracy & completeness, maintain lists, matching child, express mail, process acceptance documents, translation of dossier & adoptive parent's nurturing plan/agency recommendation for adoption of a child with special needs.
Dossier Facilitation in China		\$350	Home Study Completion	Follow up on dossiers, communication, meetings, training, status checks, eligibility checks, review dossier instructions by F&CS China Facilitator.
Child Visa Application		\$300	At Letter of Acceptance	Application fee, express mail to U.S. Consulate in China
China Facilitation		\$2,650 (Transferable/refundable ONLY if child referral withdrawn by F&CS)	Receipt of Letter of Acceptance	Inter-country Facilitator. F&CS representative assists AP through all stages of adoption process, accompany to notarial/government/visa medical & Passport appointments, wages, benefits, travel, meals, hotel, communications, review forms and translations.
CHINA Expenses While In Foreign Country				
Orphanage/Care of Child		35,000 RMB Approx. \$5,700	Wire Transfer prior to travel	Orphanage care, including but not limited to food, medical, clothing, child care, orphanage operating, transportation, supplies, and administration.
China Adoption		Approx. \$850	Wire Transfer prior to travel	Child's legal abandonment documentation. Adoption legal processing, documentation, notarization and registration. Child's passport.
Visa Medical Exam		Approx. \$65	In China	Required medical examination for child to enter U.S.
CHINA Travel and Accommodation Expenses				
Airfare travel to China		Approx. \$1,400 pp	Reservation	Airfare from U.S. to China to complete the adoption. (roundtrip)
Travel within China		Approx. \$300-\$400 pp	Prior to travel	Estimated fee for cost of travel from child's province to Guangzhou.
Hotel		Approx. \$70-\$225/ night	Prior to travel	Accommodations in China estimated 2 weeks to complete the adoption.

	FEE	DUE	EXPLANATION OF FEES
PHILIPPINE Program Fees to F&CS			
Prescreen for Relative Cases (QRAA)	\$250	At Submission of Questionnaire	Review and follow up of Relative Adoption Questionnaire with ICAB.
Program Fee Part 1	\$3,000	Home Study Completion	Cover's F&CS's cost to facilitate your adoption with agency and government officials in the U.S. and Philippines. Processing expenses for F&CS include but not limited to personnel costs, admin. overhead, operational costs, staff training and education, communications and publication costs.
Program Fee Part 2	\$3,000	Acceptance of Referral	Eligibility checks, instructions, review documents for completeness, notarization. Prepare final dossier packet, correspondence, cover sheets, wire transfers, express mail packages. Verify receipt of package.
Dossier Preparation/Review	\$1,000	Home Study Completion	For preparing documents for filing an adoption petition and finalizing an adoption in MI/OH.
Petition Filing and Finalization Processing	\$1,000	Acceptance of Referral	Assist adoptive parents with travel preparation.
Travel Preparation	\$300	Acceptance of Referral	
PHILIPPINE Program Fees to Foreign Country			
Dossier Review (in-country)	\$200	Home Study Completion	ICAB reviews dossier documents for accuracy, completeness and eligibility of adoptive parents.
ICAB Processing	\$2,000	Acceptance of Referral	ICAB processing adoption documents in the Philippines. (Transferable/refundable ONLY if referral is withdrawn by F&CS)
Pre-Travel Expenses	Approx. \$1,000	Acceptance of Referral	Pre-travel expenses for child's passport, visa medical exam, visa and visa photos. (Amount provided by ICAB on a case-by-case basis.)
Travel Fees (in-country)	\$300 (if applicable)	Acceptance of Referral	Travel expenses to/from the province to visa medical exam and interview; if child does not live in Manila.
PHILIPPINE Travel and Accommodation Expenses			
Airfare Travel to the Philippines	Approx. \$1,500 per person	Reservation	Airfare from U.S. to Philippines to escort child to U.S. (roundtrip)
Travel within the Philippines	Approx. \$300 per person	Hand Carry to Philippines	Travel cost from Manila to province/orphanage where child resides.
Hotel	\$100 + per night	Paid in Philippines	Accommodations in the Philippines; min. 3-4 days to complete paperwork.
MI/OH Court Fees Post-Adoption/ Pre-Finalization			
Court Filing Fees & Birth Certificate	Approx. \$250	At Finalization	Fees paid to the court for processing/filing an adoption in the U.S.

Family & Community Services assumes no legal responsibility for changes in the availability of children, qualifications for applicants, time frames for placement, or fee increases by government/vendors/3rd party. F&CS fees subject to change without notice prior to referral of a child. All other fees are subject to change without notice at any time. Fee paid according to this schedule are correlated to the performance of F&CS's overall obligations. I/We understand the special and unique conditions of providing adoption services. Because the loss and damage to be expected should I/we withdraw, breach, or cancel this agreement, for any or no reason, are uncertain in amount, it is agreed that F&CS shall retain all sums paid to the date of such withdrawal, breach, or cancellation as liquidated damages and not as penalty. Please retain this information for your records. You will be billed in accordance with the Fee Payment Schedule during the adoption process. All fees payable to F&CS are non-refundable once they are paid. This agreement may be supplemented, modified or amended, if the supplement, modification or amendment is made in writing, dated, and is signed by all parties.

I/We certify that I/we understand and agree to the terms described:

Adoptive Parent (signature)

Adoptive Parent (signature)

Adoptive Parent (print)

Adoptive Parent (print)

date

date

All billing statements will be sent via email. Please be sure to provide a valid email address. If you have special considerations about electronic transmission, please call 330-296-2757 (Ohio families) or 586-726-2988 (Michigan families).

Email address(es) for billing purposes: _____

Applies to ALL Families

Miscellaneous Expenses Families may incur

Families worker with a Primary Provider other than F&CS will incur this expense

China Program Related Fees

Philippine Program Related Fees